

# Deposit Notice

William Penn Elementary PTO

YOUR NAME:	PHONE: (      )      -
PROJECT/CATEGORY:	
DATE SUBMITTED: /    /	TOTAL AMOUNT: \$
SPECIFIC DESCRIPTION OF SOURCE: (e.g. payments for ice cream)	

Complete the following information for your deposit:

CASH	QUANTITY	TOTAL
\$20.00		\$
\$10.00		\$
\$5.00		\$
\$1.00		\$
\$0.25		\$
\$0.10		\$
\$0.05		\$
\$0.01		\$
<b>TOTAL CASH:</b>		<b>\$</b>

CHECK NUMBER	CHECK AMOUNT	
<b>TOTAL CHECKS:</b>		<b>\$</b>

ACCEPTED BY (PTO TREASURER):	DATE: /    /
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For Treasurer's Use Only: Category \_\_\_\_\_ Transaction ID \_\_\_\_\_ Deposit Date \_\_\_\_\_ Logged \_\_\_\_\_